

Department of Education

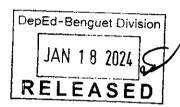
Schools Division of Benguet

January 18, 2024

DIVISION MEMORANDUM No. 18, 5 20 24

PARTICIPANTS TO THE CONVERGENCE OF 2022-2023 NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES (NEAP) AND TEACHER EDUCATION COUNCIL SECRETARIAT (TECS) WITH THE NATIONAL NETWORK OF NORMAL SCHOOLS (3NS) SCHOLARS PHASE 2

TO: Public Schools District Supervisors/Public District In-charge Public School Elementary and Secondary School Heads Public School Teaching Personnel All Others Concerned



 Pursuant to Regional Memorandum HRDD-2024-014, the following school officials and personnel are enjoined to participate in the Convergence of NEAP and TECS with 3NS Phase 2 under the PROJECT Scholarship Availment for Pro-Active and Advance Re-Entry Projects for Effective Knowledge Application (SPARK) on January 24-25, 2024 at SNC Hall, DepED CAR, Wangal, La Trinidad, Benguet:

a. Rosita F. Bosantog
b. Shiaiane T. Cabuten
c. Nancy Costina
d. Jocelyn R. Bumanghat
e. Heather Banagui
f. Rose Kayee Pecay
g. Rosalie S. Anhibey

Cayapas IS

Sablan NHS
Camp 4 ES
Cordillera Regional SHS
Cordillera Regional SHS

- 2. Attached is the Regional Memorandum HRDD-2024-014 for guidance and reference.
- 3. Travel and other incidental expenses shall be charged to local fund subject to existing accounting and auditing rules and regulations.
- 4. For guidance and immediate dissemination.

SALLY L. BANAKEN-ULLALIM CESO V Schools Division Superintendent

/sgod/hrds/ ial



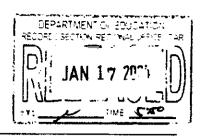






Department of Education

Cordillera Administrative Region



17 January 2024

REGIONAL MEMORANDUM HRDD-2024- 0 1 4

To:

Assistant Regional Director Schools Division Superintendents All Other Concerned

(SDO Baguio and SDO Benguet)

PARTICIPANTS TO THE CONVERGENCE OF 2022-2023 NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES (NEAP) AND TEACHER EDUCATION COUNCIL SECRETARIAT (TECS) WITH THE NATIONAL NETWORK OF NORMAL SCHOOLS (3NS) SCHOLARS PHASE 2

- 1. Pursuant to Regional Memorandum No. 657 s. 2023 re: Convergence of 2022-2023 National Educators Academy of the Philippines (NEAP) and Teacher Education Council Secretariat (TECS) with the National Network of Normal Schools (3NS) Scholars, this office conducts the Convergence of NEAP and TECS with 3NS Phase 2 under the PROJECT Scholarship Availment for Pro-Active and Advance Re-Entry Projects for Effective Knowledge Application (SPARK) on January 24-25, 2024 at SNC Hall, DepED CAR, Wangal, La Trinidad, Benguet.
- 2. Identified participants attached in Enclosure 1 shall register to the link https://tinyurl.com/23ProjSPARK on or before January 19, 2024. Moreover, presenters identified shall prepare power point presentations using the template that can be accessed through the link https://tinyurl.com/23PPTSPARK.
- 3. Attached is the Training Matrix (Enclosure 2) for guidance and reference.
- 4. Travel and other incidental expenses shall be charged to local funds subject to existing accounting and auditing rules and regulations.
- 5. For queries and clarifications, please contact the Human Resource Development Division National Educators Academy of the Philippines in the Region (HRDD-NEAPR) through Rosita C. Agnasi, OIC-HRDD-NEAPR or Elvernice S. Fanged, Scholarship Focal Person through email address at car.neapr@deped.gov.ph.
- 6. Immediate and widest dissemination of this Memorandum is directed.

ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/ Regional Director IV/

HRDD-NEAPCAR/RCA/est





Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601

Telephone No: (074) 422 - 1318 Email Address: car@deped.gov.ph



Department of Education Cordillera Administrative Region

(Enclosure 1 to RM No 2 0 2 4 . 0 1 4

LIST OF PARTICIPANTS

DIVISION	NAME OF PARTICIPANTS	NAME OF PRESENTER					
Baguio City	Gener Tacay (LeadExcels)	Gener Tacay (LeadExcels)					
	Jacqueline Fianza (HealthExcels)	Jacqueline Fianza (HealthExcels)					
	Zenaida Kunayon (LeadExcels)						
	Pauline Punasen (LeadExcels)						
	Stephen Duriano (TeachExcels)						
Benguet	Rosita F. Bosantog (NTC-LSK)	Rosita F. Bosantog (Teacher's Program)					
	Shiaiane T. Cabuten	Nancy Costina (TeachExcels)					
·	Nancy Costina (TeachExcels)	Heather G. Banagui (Coaching Program)					
	Jocelyn R. Bumanghat						
	Heather Banagui (NTC-LSK)						
	Rose Kayee Pecay						
	Rosalie S. Anhibey						
Regional Office	Rosita C. Agnasi						
	Dexter B. Andres						
	Laureen B. Likigan						
	Elvernice S. Fanged						

(Enclosure 2 to RM No. _____)





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2024.014

Department of EducationCordillera Administrative Region

TRAINING MATRIX

TIME	ACTIVITY	PERSONNEL IN-CHARGE										
Day 0 - January 24, 2024												
2:00pm-3:00pm	Arrival to DepED-Regional	Warly Kindiawan										
	Office	Dormitory Manager										
3:00pm-6:00pm	Preparation of Presentations											
:	DAY 1- January 25, 202-	4										
6:00am-7:30am	Breakfast											
7:30am-8:30am	Registration	Jefferson Villena NEAPR										
	Preliminaries-AVP: c/o HRDD- NEAP											
	Nationalistic Song Prayer											
	Cordillera Hymn											
	Acknowledgment of	Dexter B. Andres										
	Participants	EPS, HRDD										
	Statement of Purpose	Rosita C. Agnasi										
	Opening Personles and	OIC-HRDD										
	Opening Remarks and Message	RD Estela P. Leon-Cariño										
8:30am - 9:30am	Session 1: Scholarship	Director III										
0.50am - 9.50am	Updates from CO	Elvernice S. Fanged										
	Session 2: Overview of	Education Program										
	Scholarship in the Region	Specialist II										
	- Learning Service											
	Providers											
	- Roster of Scholars											
	- Scholarship Process											
	- PDC Committee											
	- Scholarship Forms											
9:30am-9:45am	Health Break											
9:45am-10:30am	Session 3: Work Application	Laureen B. Likigan										
	Plan	Senior Education Program										
		Specialist										
10:30am-11:15am	Session 4: LeadExcels	Gener Tacay										
		Head Teacher I										
11:15am-12:00nn	Session 5: HealthExcels	Jacqueline Fianza										
		School Principal I										
12:00nn-1:00pm	Lunch											
1:00pm-2:00pm	Session 6: TeachExcels -	Nancy Costina										
	Project UPLIFT	Head Teacher III										
2:00pm-3:00pm	Session 7: Lunduyan sa	Rosita Bosantog										
	Kahusayan Teacher's Program - Project PERMA	Head Teacher III										
3:00pm-3:15pm	Health Break											





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Department of Education Cordillera Administrative Region

	Cordinera Administrative Region	on			
3:14pm-4:15pm	Session 8: Lunduyan sa Kahusayan Coaching Program - Collaborative Coaching, Mentoring and Teaching Towards Enhanced Teaching Practice and Professional	Heather G. Banagui Master Teacher I			
4.1-	Growth				
4:15pm-4:30pm	Synthesis and Ways Forward	Elvernice S. Fanged Education Program Specialist II			
4:30pm-4:45pm	Closing Program and Awarding of Certificates Closing Program Nationalistic Song Prayer Insights Closing Remarks Acknowledgment	HRDD			
4:45pm-5:00pm	Daily Evaluation	Florence Balictan Education Program Supervisor, QAD			
5:00pm onwards	Travel back home of Participants				







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Cordillera Administrative Region Schools Division of Benguet

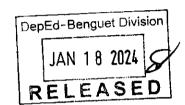
18 Jan. 2024

DIVISION MEMORANDUM

No. 19, 52024

MONITORING GUIDELINES IN THE CONDUCT OF MID-YEAR IN-SERVICE TRAINING FOR TEACHERS FOR SY 2023-2024

TO: School Governance and Operations Division
Public Schools District Supervisors / In-charge
Public Elementary and Secondary School Heads
District and School Personnel Development Committee
All Others Concerned



- Pursuant to SM-OUHROD-2024-0037 re Guidelines on the Conduct of the In-Service Training for Teachers (INSET) for School Year 2023-2024 dated January 11, 2024; this office enjoins all District and School Personnel Development committees led by the PSDSs / PSDIs and School Heads to strictly conduct the Mid-Year INSET monitoring in partnership with the HRD and the SMM&E Section from January 24 to 30, 2024.
- 2. All School Heads and INSET proponents are required to accomplish the 2024 SCHOOL INSET PARTICIPANT REPORTING TOOL (Enclosure 1) and to be submitted in MS Excel file to the district on February 2, 2024.
- 3. The PSDSs and PSDIs are to identify at least six (6) Administrative Officers in their districts to aid in the consolidation, participate in the interpretation of data, and help fast track the submission of reports to NEAP CO. This group in the districts shall be called the INSET M&E team and will be called upon to assist during conduct of INSET in the schools.
- 4. Identified INSET M&E team in the districts together with the HRDS and the SMM&E will have a virtual orientation regarding consolidation process on January 22, 2024, 2:00 pm. Link shall be forwarded to the identified team after the submission of recommendations from the PSDSs and PSDIs.
- 5. For immediate dissemination and guidance.

SALLY L. BANAKEN - ULLALIM CESO V Schools Division Superintendent

//SGOD/HRDS/Lba.xdk

2024 SCHOOL INSET PARTICIPANT REPORTING TOOL

Region:

Schools Division

Office:

School name:

School ID:

Notes:

-Choose "YES" corresponding to the INSET topic attended by the individual; "NO" otherwise

-DepEd email will form part of the basis for matching of records

-In case the personnel is not yet issued with a DepEd email, input his/her tax identification number (TIN) instead

List of personnel who attended 2024 school INSET				INSET topic attended												
First Name	Middle Initial	Sex	Plantilla Position	DepEd email/TIN	Training for Teachers Teaching Non-Major Subjects (e.g., Filipino, MAPEH, etc.)	Microsoft 365 Productivity Online Training through DepEd Philippines	National Learning Camp	Kational Reading Program	National Mathematics Program	Catch-up Fridays	Early Language Literacy and Numeracy (ELLN)	Policy Guidelines on the Implementation of the Comprehensive Sexuality Education (DepEd Order No. 31, s. 2018)	Child Rights Policy: Adopting the Rights-Based Education Framework in Philippine Basic Education (DepEd Order No. 31, s. 2022)	DepEd Child Protection Policy (DepEd Order No. 40, s. 2012)	Safe Spaces Act (Republic Act No. 11313)	DRRM-related topics
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	20	2024 scl	die Initial	die Initial die Initial die Initial	Initial In Position a Position a Position	Initial Initial Remail/TIN for Teachers Teaching Non- bjects (e.g., Filipino, MAPEH,	Initial Initial Raposition for Teachers Teaching Non- hjects (e.g., Filipino, MAPEH, through DepEd Philippines	Initial Initial a Position for Teachers Teaching Non- bjects (e.g., Filipino, MAPEH, through DepEd Philippines through DepEd Philippines	Initial Initial a Position for Teachers Teaching Non- bjects (e.g., Fliipino, MAPEH, t 365 Productivity Online through DepEd Philippines Learning Camp Reading Program	Initial Initial Initial a Position for Teachers Teaching Non- bjects (e.g., Filipino, MAPEH, through DepEd Philippines through DepEd Philippines through Program Reading Program Mathematics Program	Initial Initial for Teachers Teaching Non- bjects (e.g., Flipino, MAPEH, through DepEd Philippines through DepEd Philippines Learning Camp Reading Program Mathematics Program Fridays	Initial Email/TIN for Teachers Teaching Non- hejects (e.g., Filipino, MAPEH, through DepEd Philippines through DepEd Philippines Learning Camp Reading Program Mathematics Program or Fridays Fridays guage Literacy and y (ELLN)	Initial a Position for Teachers Teaching Non- bjects (e.g., Filipino, MAPEH, through DepEd Philippines through DepEd Philippines through DepEd Philippines Learning Camp Reading Program Mathematics Program Mathematics Program guage Literacy and ridelines on the nidelines on the nitation of the ntation of the	ame Initial Readil/TIN For Teachers Teaching Non- bjects (e.g., Filipino, MAPEH, Through DepEd Philippines Through DepEd Philippines	Initial Initial Position for Teachers Teaching Non- bjects (e.g., Filipino, MAPEH, through DepEd Philippines through DepEd Philippines through DepEd Philippines through Program Reading Program Mathematics Program Fridays Fridays OF Fridays Mathematics Program Mathematics Program Mathematics Program Fridays Mathematics Program Fridays Mathematics Program Mathematics Pro	tial osition Teachers Teaching Non- tis (e.g., Filipino, MAPEH, S Productivity Online ough DepEd Philippines ding Program ince on the ince on the ion of the ion of the ion of the ion of the Two. 31, a. 2018) Policy: Adopting the ive Sexuality Education r No. 31, a. 2018) Policy: Adopting the is Education Framework in asic Education PopEd asic Education PopEd as. 2022) Act (Republic Act No.